



FEE SCHEDULE AGREEMENT

Student's Name : _____ Age: _____ Grade: _____

Regular/Junior/Supplemental Plan Fee Schedule (to be completed by the authorized center staff)

Registration Fee	\$ 60	Total Amt. Paid: \$_____	Date Paid: _____
Plan # _____	\$ _____	Remaining Amt. Due: \$_____	Date Paid: _____
Other Fee(s) _____	\$ _____	Remark(s) _____	
Discount(s) _____	(\$ _____)	_____	
Total Amount Due	\$_____	Parent Signature: _____	

I/we understand and agree to the following:

- All payments are due in advance (Succeeding monthly payments are to be paid on or before the 1st of each month.)
- If I opt for the Six-Month Commitment Plan, a security deposit equivalent to one month tuition is to be paid along with the first tuition or in two equal installments with the first and second tuitions.
- All fees are non-refundable (including security deposit). I will make the additional payment if my security deposit is not enough to cover my last month's tuition. The remaining security deposit will be forfeited if a required additional payment is not received by the due date.
- Plan B discounted rates end after six months, unless I purchase another six-month commitment plan.
- I have the option to convert to another plan within 15 days from the day I purchased the current plan for my child, and agree to pay the \$10 plan conversion fee.
- If I wish to add additional hours outside of the plan I initially purchased, the fee is \$36 for each additional hour or fraction and \$25 for each additional half hour or fraction.
- The grace period for absence to avoid paying another registration fee is 60 days.
- I am able to avail of a \$5 monthly discount for each sibling I enroll at Homework Buddy, but is aware that this discount can only be applied to Regular programs.
- I am responsible for paying the following fees when applicable : \$10 plan conversion fee, \$10 late payment fee, and \$20 return check fee, and 1.25% fee for Amex card transactions.
- My child can come any day and time within Homework Buddy center hours if I notify by 9am the day prior to my earliest requested date and after I receive confirmation from Homework Buddy. I am aware that there is no guarantee that an open session will be available on the requested date(s) and time(s). [Cancellations are to be notified the same way. If no notification is received or if notification is received late, instructional hour(s) will be counted in as used.]
- The minimum instructional hour per day is one (1) hour.
- Independent study time may only be used with an instructional session.

Parent Signature: _____

Date: _____